



BOTSWANA BUREAU OF STANDARDS

Application for licence to use the Standards Mark

CE/CT/P01/F02

Issue No: 02

Please ensure that before completing this application form you are familiar with the Standards Mark Certification Scheme, and have completed the Pre-Application Questionnaire Form CE/CT/P01/F01. The application fee must be paid in full at the time of submitting this application.

Note: No application will be processed before payment of the application fee.

This form should be completed in full and returned to:

**The Managing Director
Botswana Bureau of Standards
Private Bag BO 48
Gaborone
Botswana.**

We hereby apply for a licence to use the Standards Mark for the type of product(s) described below.

The conditions for the right to use the Standards Mark as specified in the Standards Act No. 16 of 1995, and in BOBS' regulations for certification are known to us. We also understand that specific conditions may be prescribed for our type of product/process.

PART 1. DETAILS OF THE APPLICANT

Applicant's Name:
(Managing Director of the organisation or any at an equivalent level within the organisation)

Contact Person:
(full names of person appointed to be responsible for the organization's certification programme)

Designation:
(position held by the contact person)

Name of the Organisation:
(full registered name of the organisation for which certification is sought)

Company Registration No.:

Address of the Business:
.....
(Physical address)

.....
(Postal address)

.....
(Telephone) (Facsimile) (Email)



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PART 2. DETAILS OF THE PRODUCT

Product Name/Description:

Type designation :

Size(s):

Grade:.....

Trademark:

Relevant Botswana Standard:.....

PART 3. PRODUCTION FIGURES FOR THE PRODUCT TO BE CERTIFIED

Time period (Preferably the company's financial year)	Units	Market Price/unit	Amount
Last year			
From.....			
To.....			
Current year's projections			
From.....			
To.....			

Our company undertakes to pay the prescribed fees and to abide by the terms and conditions of the Standards Act of 1995 and those of BOBS' Standards Mark Certification Scheme.

Applicant's name:.....
(full name of a person authorized to make declarations on behalf of the company)

Designation:.....

.....
(Signature of the applicant)

.....
(Date: year / month / day)



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PART 4. FOR OFFICIAL USE ONLY

Date Received:	Date Reviewed:
Payment of fee(s):	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
Completion of Application Form	Satisfactory <input type="checkbox"/>	Unsatisfactory	<input type="checkbox"/>
Documentation Submitted with application			
Pre-application Questionnaire	<input type="checkbox"/>	Quality Plan	<input type="checkbox"/>
Supporting Procedures	<input type="checkbox"/>	Registration Licence	<input type="checkbox"/>
Certificate of Incorporation	<input type="checkbox"/>		
Other (specify)			
.....			
.....			
Comments:			
.....			
.....			
Reviewed by:	Date: