



Botswana Bureau of Standards

Function: Certification

Department: Commercial Enterprises

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Document type: Appendix

Title: Fee Schedule

Document No: BOBS/EC/CE/CT/01/A03

Issue No: 03

Effective date: 2017/04/01

## Botswana Bureau of Standards



Approved By:

**K. Morgan**  
Director of Commercial Enterprises

2019-09-04  
Date of Approval (YY/MM/DD)

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## **BOTSWANA BUREAU OF STANDARDS**

### **FEE SCHEDULE**

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**APPROVED CERTIFICATION SERVICES FEES 2017/18**

<b>APPROVED CERTIFICATION FEES FOR MANAGEMENT SYSTEMS CERTIFICATION SCHEME 2017/18</b>				
<b>FEE TYPE</b>	<b>CURRENT FEES</b>	<b>APPROVED FEES for 2017/18</b>	<b>APPROVED SMME FEES 2017/18</b>	<b>APPROVED FEES 2017/18 FOR YOUTH &amp; PEOPLE LIVING WITH DISABILITIES BUSINESSES</b>
Application fee	1200.00	1200.00	1200	1200.00
Stage 1: Documentation review fee (includes site visit)	540.00/Hr	540.00/Hr + Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Stage 2	540.00/Hr	540.00/Hr+Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Annual licence	4000.00/licence	4000.00/licence	4000/licence	4000/licence
Surveillance audit	150.00/Hr	540/Hr +Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Follow up audit	540/Hr	540.00/Hr+Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT,
Notes of Recognition	600.00 per NoR	1000.00 per NoR	1000.00 per NoR	1000.00 per NoR

<b>APPROVED CERTIFICATION FEES FOR THE STANDARDS MARK CERTIFICATION SCHEME 2017/18</b>				
<b>FEE TYPE</b>	<b>CURRENT FEES</b>	<b>APPROVED FEES 2017/18</b>	<b>APPROVED SMME FEES 2017/18</b>	<b>APPROVED FEES 2017/18 FOR YOUTH &amp; PEOPLE LIVING WITH DISABILITIES BUSINESSES</b>
Application fee	1200.00	1200.00	1200.00	1200.00
Documentation review fee (includes site visit)	540.00/HR	540.00/HR+ Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Initial inspection	540.00/Hr	540.00/Hr+ Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Annual Marking fee per licence	4000.00/licence	4000.00/licence	4000.00/licence	4000.00/licence
Surveillance inspection	150.00/Hr	540.00/hr+ Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Follow up inspections	540/Hr	540.00/Hr+ Cost of transport (≥100km) + Subsistence (≥100km)	20% DISCOUNT	50% DISCOUNT
Notes of Recognition (NoR)	600.00 per NoR	1000.00 per NoR	1000.00 per NoR	1000.00 per NoR

**NB.** Travel and subsistence expenses reinstated. All costs associated with travel and subsistence charged at BOBS' prevailing rates. Youth and People living with disabilities businesses charged at 50% of prevailing fees to align with Government policies.

**EFFECTIVE IMPLEMENTATION DATE: 1<sup>ST</sup> APRIL 2017**

**APPROVED BY EXCO AT THE 128<sup>TH</sup> EXCO MEETING HELD ON 30<sup>TH</sup> MARCH 2017**

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